

## Privacy Notice

The White Rose BBSRC Doctoral Training Partnership (DTP) is a partnership of three universities (Leeds, Sheffield and York), funded by the BBSRC since 2012 to award full PhD studentships to approximately 30 bioscience students each year (including CASE students) and provide them with training in accordance with the strategic priorities of the UK Research and Innovation BBSRC.

Under our remit, we hold information about all cohorts of current UKRI BBSRC-funded PhD students and their supervisors at each of the three partner institutions, from application to graduation, as well as information about our alumni and their career destinations.

### Lead partner

The University of Leeds is the lead partner/grant holder for the White Rose BBSRC DTP. Information about individual PhD students is held centrally by the DTP for the purposes required for the effective and efficient running of the DTP. This data is covered by the Data Protection and security regulations in place at The University of Leeds. Data that is shared with The Universities of Sheffield and York is covered by the Data Protection regulations in place at those partner organisations.

Data we hold includes details such as:

- Your full name
- University email address
- Project details, including supervisor and project title
- Years of study
- PIPS placement details
- Links to social media profiles (e.g. LinkedIn)
- Career destinations post-PhD

The information you provide will be used by The White Rose BBSRC DTP to administer its PhD training programme across the following areas:

### Joint recruitment

- to process PhD applications across the partnership, to nominate, interview, and notify prospective students, and make appropriate funding arrangements;
- to recruit appropriate candidates for specific recruitment rounds in response to UKRI calls, such as for instance the government's National Productivity Investment Fund studentships (as in 2017 and 2018);
- to collect and review applications for the BBSRC-funded undergraduate Research Experience Placement scheme, allocate awards and report annually on such allocation to BBSRC;
- to award the BBSRC-funded In Vivo Strategic Skills award.

### Training programme

- to design, deliver and review the DTP training programme;
- to monitor student attendance/progress through the DTP training programme and student compliance with training requirements;
- to deliver Professional Internships for PhD students (PIPS)
- to communicate with students about training opportunities or other skills-related initiatives across the partnership;
- to provide students with support, guidance, and advice in relation to our training programme.

### Reporting to funders & future development

- for purposes of annual reporting to the BBSRC;
- for purposes of forward planning and preparation of funding proposals to enable the continuation of the DTP

### Publicity

- to promote the work of the DTP, such as, student profiles/case studies, student research outputs/publications, outreach activities, public engagement and experiences; primarily for the benefit of the partnership, funders, members, and stakeholders
- to promote the work of the DTP via the website [<https://www.whiterose-mechanisticbiology-dtp.ac.uk/>] and social media including, but not limited to, Twitter and LinkedIn.

### Finances

- to distribute BBSRC UKRI grant funding according to the grant terms and conditions, including the payment of the individual student stipend, Research Training Support Grant (RTSG) and PIPS allowance.

### Information sharing

Information about you may be shared with the following:

- the funding body, UKRI BBSRC
- the DTP lead institution (The University of Leeds), and partner institutions (The University of Sheffield and The University of York)
- the partner institutions' respective departments dealing with postgraduate admissions, finances, researcher development, student support and disability
- associate partners – The Rosalind Franklin Institute, Kymab, Fujifilm Diosynth Biotechnologies, Agriculture and Horticulture Development Board (AHDB)
- CASE industry partners
- PIPS providers
- External consultants / training providers delivering specific elements of the DTP training programme on our behalf

### How long we hold your data

We will hold the personal data you provided us for the duration of your PhD studies. After graduation, we will retain the data for as long as required by the funder (BBSRC UKRI) for legal, financial and audit purposes.

### Contacts

For central DTP queries, please contact The White Rose BBSRC DTP Co-ordinator, Philippa Bradley

Email: [WRDTP@leeds.ac.uk](mailto:WRDTP@leeds.ac.uk)

The data protection contacts at each university are:

<b>Leeds</b> Information Governance Team e: <a href="mailto:dpo@leeds.ac.uk">dpo@leeds.ac.uk</a>	<b>Sheffield</b> Mr Luke Thompson Head of Data Protection and Legal Services e: <a href="mailto:dataprotection@sheffield.ac.uk">dataprotection@sheffield.ac.uk</a>	<b>York</b> Mr Durham Burt Data Protection Officer / Dir of Corporate & Information Services e: <a href="mailto:dataprotection@york.ac.uk">dataprotection@york.ac.uk</a>
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